

The Institution of Engineers (India)

8 Gokhale Road, Kolkata 700 020

IEI Industry Excellence Award 2011

Application Form

SECTION - I - GENERAL INFORMATION

01.	Name of the Organisation		
02.	Registered Address (with Phone, Fax and e-mail)		
03.	Location of Organisation		
	(a)	Name of Parent Organisation (if applicable)	
	(b)	Address	
	(c)	Telephone (Office)	
	(d)	Fax	
	(e)	E-mail	
	(f)	Website (if any)	
04.	Year of establishment		
	(a)	Type of establishment (Government / PSU /Private)	
	(b)	Act of Registration	
05.	(a)	Number of Branch Offices, if any	
	(b)	Address (with Phone, Fax and e-mail)	
06.	Principal Activity of the Organisation [Brief description of process / operation, not exceeding 200 words]		
	(a)	Category	
		i) A	
		ii) B	
		iii) C	

NOTE:

- APPLICATION FORM IS ONLY A FORMAT FOR APPLICATION.
- SPACING MAY BE SUITABLY ADJUSTED TO GIVE DETAILS. ALTERNATIVELY EXTRA SHEETS MAY BE USED.
- ALL STATEMENTS SHOULD BE SUPPORTED BY PUBLISHED DOCUMENTS AND REPORTS

07.	Name of the Chairman, BOG / Managing Director / Chief Executive Officer with Designation		
08.	Name and Designation of the Contact Person		
	(a)	Telephone (Office)	
	(b)	Telephone (Residence)	
	(c)	Mobile	

	(d)	Fax	
	(e)	E-mail	
	(f)	Contact Address	
09.	A profile of the employee base		
	(a)	Total number of Employees	
	(b)	No. of Technical Manpower	
	i)	Graduates	
	ii)	Post Graduates	
	iii)	PhDs	
	iv)	AMIEs	
	v)	Diploma Holders	
	vi)	Others	
	Total		
10.	Attrition rate of professionals [Engineers, Chartered Accountants, MBAs] during the last three years		

SECTION - II - FINANCIAL PERFORMANCE

11	Profit earned in the last three years (Audited Accounts Report to be enclosed)		2008 - 09	2009 - 10	2010 - 11
	(a)	Gross			
	(b)	Net before Tax			
	(c)	Net after Tax			
12	Value of sales in the last three years (Annual Report to be enclosed)				
13	Growth of sales in the last three years [YoY]				
14	Book Value of shares for the last three years				
15	Export revenue earned in the past three years				
16	Growth of exports revenue earned in the past three years [YoY]		(+) / (-)	(+) / (-)	(+) / (-)

17	Major markets [local, regional, national or international] and principal customer types [consumers, other business, government etc.]				
18	Cost of imports in the last three years		2008-09	2009-10	2010-11
	(a)	Capital items			
	(b)	Materials and consumables			
19	Growth or decline in cost of imported items in the last three years		(+) / (-)	(+) / (-)	(+) / (-)

SECTION - III – IMPLEMENTATION OF QUALITY & ENVIRONMENT MANAGEMENT SYSTEMS (OR INTEGRATED MANAGEMENT SYSTEM)

20	Whether any Quality Management System is followed (ISO or otherwise), if yes, give details. (Enclose copy of the Certificate of Conformation)		
21	Whether any Environmental Management System is followed, if yes, give details. (Enclose copy of the Certificate of Conformation)		
	<ul style="list-style-type: none"> Water Disposal and re-use 		

22	<ul style="list-style-type: none"> • Emission Control • CDM Practices Policy for Conservation of <ul style="list-style-type: none"> a) Water b) Energy 			

SECTION - IV - RESEARCH & DEVELOPMENT

23	(a)	Describe your Policy for promoting Innovation.			
	(b)	Any trade-marks acquired for your products.			
24	Research & Development expenditure				
	(a)	Incurred in the last three years	2008-09	2009-10	2010-11
	(b)	Expenditure in percentage terms of total turnover			
25	Growth in Research & Development expenses incurred in the last three years [YoY]		(+) / (-)	(+) / (-)	(+) / (-)
26	Number of Research & Development personnel in the last three years		2008-09	2009-10	2010-11
	(a)	Engineers / Technologists			
		i) Graduates			
		ii) Post-Graduates			
		iii) PhDs			
		iv) AMIEs (passed Sections A & B Examinations conducted by IEI)			
	v) IEI Members				
	(b)	Scientists			
	(c)	Other Professionals			

27	(a)	Major inventions achieved in the last three years			
	(b)	Use of new technologies in operations and the impact on performance / productivity			
28	New patents obtained in the last three years				
29	Royalty earned due to previous patents in the last three years				
30	Details of Training & Professional Development carried out in the last three years (not exceeding 200 words)				
31	Award / Recognition(s) received in the last three years				
	(a)	At international level			
	(b)	At national level			

SECTION - V - OCCUPATIONAL HEALTH & SAFETY SYSTEM

32	Whether any Occupational Health & Safety Management System is followed. If yes, give details.				
33.	Whether SA 8000 is followed, if yes, give details. (Enclose supporting documents)				
34.	(a)	Number of major accident(s) in the last three years, what are lessons learnt?			
	(B)	Number of persons affected in accident			

	(s) and fatality if any? Describe actions on rehabilitation.			
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SECTION – VI-CORPORATE GOVERNANCE AND CORPORATE SOCIAL RESPONSIBILITY

35.	Policy and activities undertaken for Corporate Social Responsibility (CSR)			
36.	Policy and activities undertaken for Corporate Governance (CG)			
37.	Membership in International Organizations' line Global Compact.			

I,, hereby certify that the information furnished above is authentic and true, and I take the responsibility to that effect.

Highest Executing Authority of the Industry

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Demand Draft No. For Rs. Date

Bank name & branch (in Capitals)